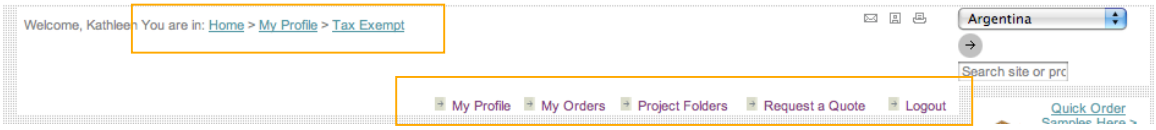
InterfaceFLOR Commercial Changes 1/14/2008

The use cases and changes noted in this document are valid as of the date noted above. Items of note are usually highlighted with an orange box around them in the screenshot.

Header



Crumb Trail

1. The crumb trail has been separated by a greater than symbol
2. Only the words/letters in the trail are underlined

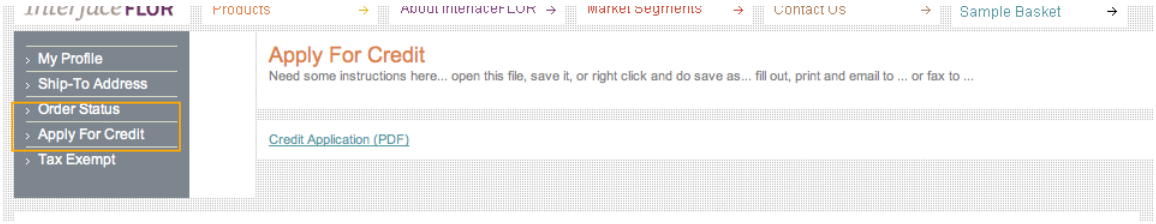
Use Case(s)

1. Traverse away from the home page at least one level
2. Locate the crumb trail
    a. The link, for example, for home should take the user back to the IFC homepage onclick

Menu Items

1. The arrow and the menu item label are more closely related

Apply For Credit



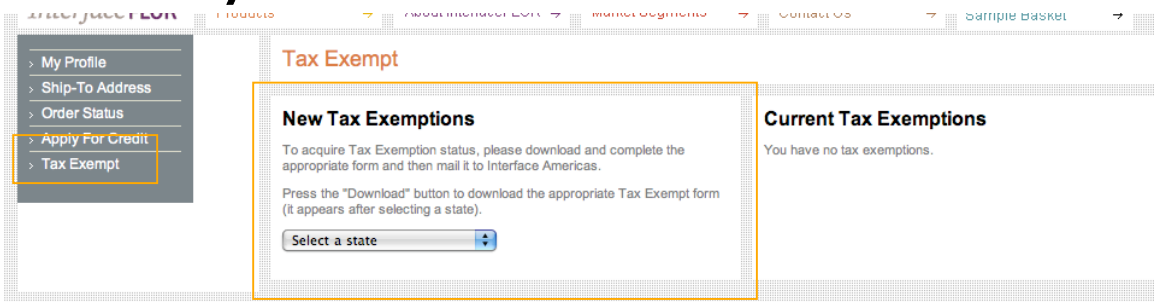
Changes

1. Added an “Apply for Credit” link in the left menu under “My Profile”
2. Created a new page for the apply for credit information
3. Added a link to download the credit pdf

Use Case(s)

1. Log in
2. Select My Profile in the secondary navigation in the header
3. Locate the “Apply for Credit” menu option in the left column and click it
4. Select the “Credit Application (PDF) link in the new page
5. View the pdf in acrobat reader

Tax Exempt



Changes

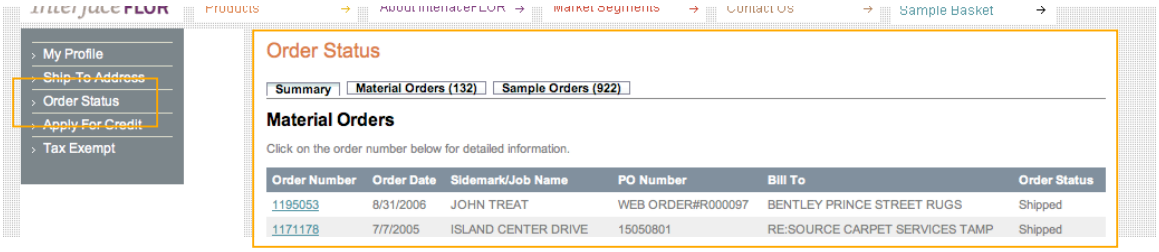
1. Added a “Tax Exempt” link in the left menu under “My Profile”
2. Created a new page for the Tax Exempt information

Use Case(s)

1. Log in
2. Select My Profile in the secondary navigation in the header
3. Locate the “Tax Exempt” menu option in the left column and select it
4. In the new page select a state in the pulldown
5. A download button should appear next to the pulldown
6. Click the download button
7. View the document/pdf in acrobat reader in a new window

Order History/Status

Order Status



Changes

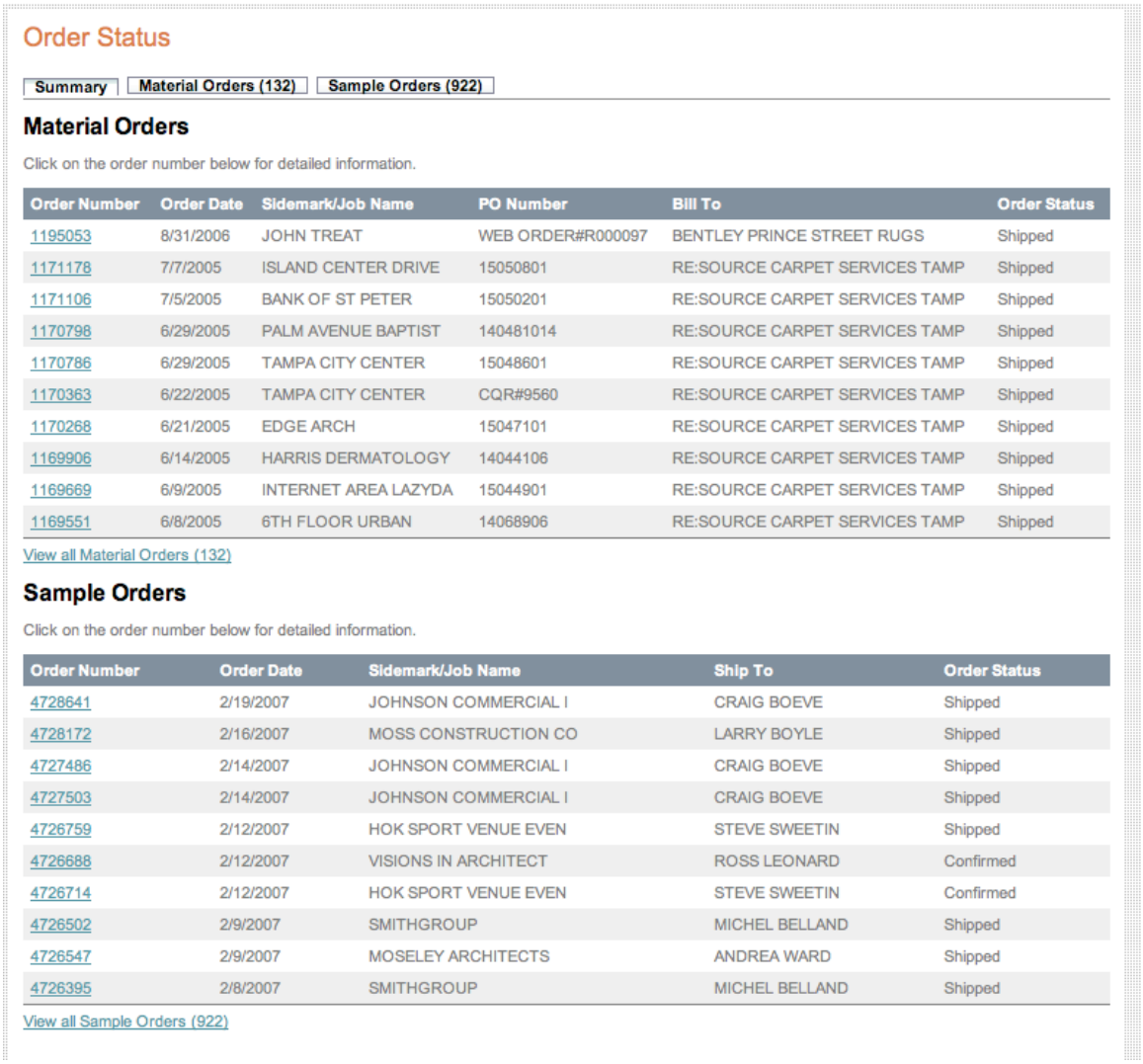
1. Added a direct link to the Order Status section in the header area after “My Profile”
2. Redesigned the “Order Status” section
    a. Added tabs to access material orders and sample orders
        i. Each tab has the number of records found based on the user account
3. Order Status page defaults to Summary page/tab as display – tab has no record indicator in parens

Use Case(s)

1. Log in

2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders

Order Summary



Order Status

Summary | Material Orders (132) | Sample Orders (922)

Material Orders

Click on the order number below for detailed information.

Order Number	Order Date	Sidemark/Job Name	PO Number	Bill To	Order Status
1195053	8/31/2006	JOHN TREAT	WEB ORDER#R000097	BENTLEY PRINCE STREET RUGS	Shipped
1171178	7/7/2005	ISLAND CENTER DRIVE	15050801	RE:SOURCE CARPET SERVICES TAMP	Shipped
1171106	7/5/2005	BANK OF ST PETER	15050201	RE:SOURCE CARPET SERVICES TAMP	Shipped
1170798	6/29/2005	PALM AVENUE BAPTIST	140481014	RE:SOURCE CARPET SERVICES TAMP	Shipped
1170786	6/29/2005	TAMPA CITY CENTER	15048601	RE:SOURCE CARPET SERVICES TAMP	Shipped
1170363	6/22/2005	TAMPA CITY CENTER	CQR#9560	RE:SOURCE CARPET SERVICES TAMP	Shipped
1170268	6/21/2005	EDGE ARCH	15047101	RE:SOURCE CARPET SERVICES TAMP	Shipped
1169906	6/14/2005	HARRIS DERMATOLOGY	14044106	RE:SOURCE CARPET SERVICES TAMP	Shipped
1169669	6/9/2005	INTERNET AREA LAZYDA	15044901	RE:SOURCE CARPET SERVICES TAMP	Shipped
1169551	6/8/2005	6TH FLOOR URBAN	14068906	RE:SOURCE CARPET SERVICES TAMP	Shipped

View all Material Orders (132)

Sample Orders

Click on the order number below for detailed information.

Order Number	Order Date	Sidemark/Job Name	Ship To	Order Status
4728641	2/19/2007	JOHNSON COMMERCIAL I	CRAIG BOEVE	Shipped
4728172	2/16/2007	MOSS CONSTRUCTION CO	LARRY BOYLE	Shipped
4727486	2/14/2007	JOHNSON COMMERCIAL I	CRAIG BOEVE	Shipped
4727503	2/14/2007	JOHNSON COMMERCIAL I	CRAIG BOEVE	Shipped
4726759	2/12/2007	HOK SPORT VENUE EVEN	STEVE SWEETIN	Shipped
4726688	2/12/2007	VISIONS IN ARCHITECT	ROSS LEONARD	Confirmed
4726714	2/12/2007	HOK SPORT VENUE EVEN	STEVE SWEETIN	Confirmed
4726502	2/9/2007	SMITHGROUP	MICHEL BELLAND	Shipped
4726547	2/9/2007	MOSELEY ARCHITECTS	ANDREA WARD	Shipped
4726395	2/8/2007	SMITHGROUP	MICHEL BELLAND	Shipped

View all Sample Orders (922)

Changes

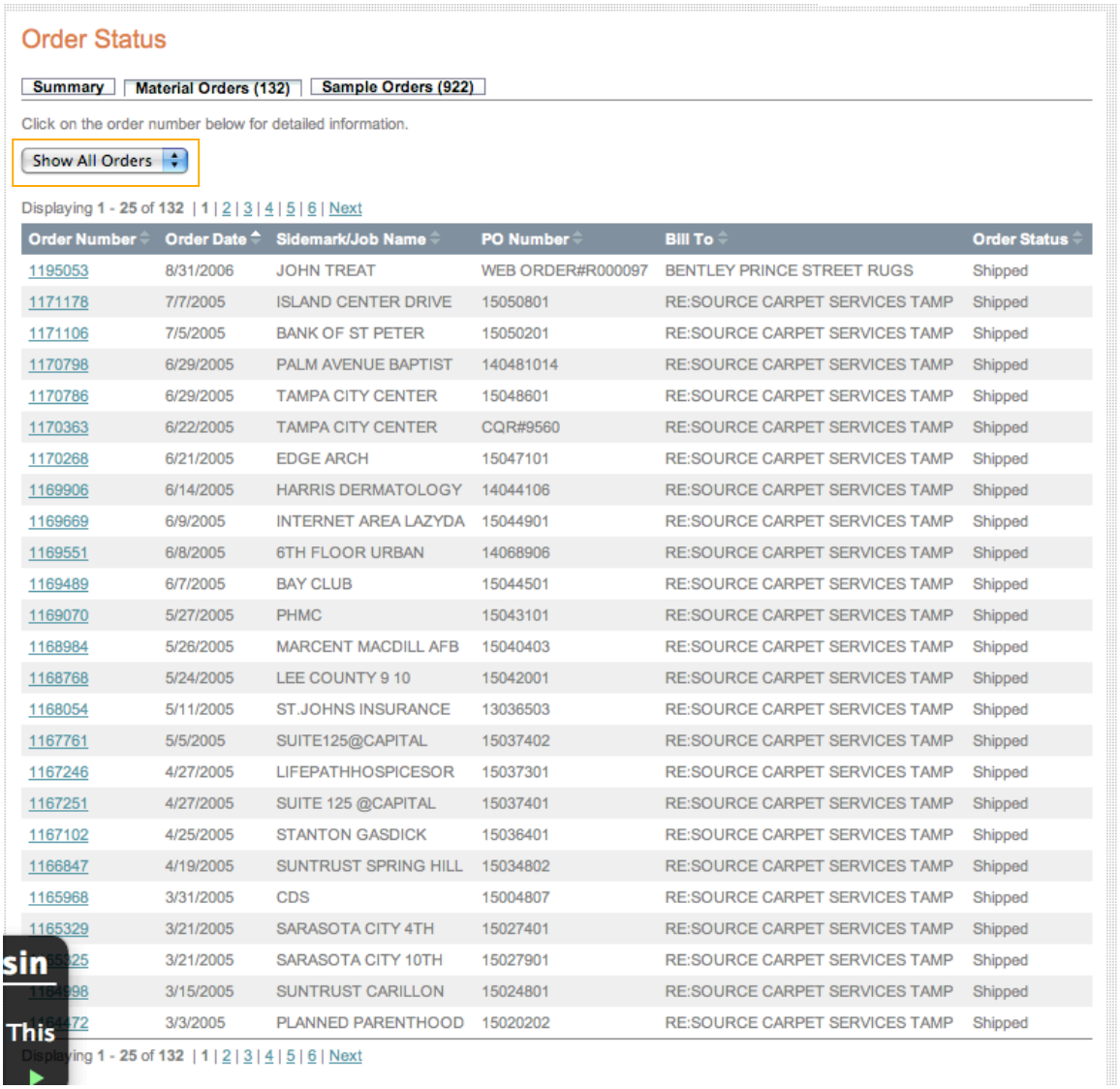
1. The 10 most recent orders for both sample and material orders
    a. Below each set of ten line items is a link to view more orders with the number of viewable orders in parens, if there are more orders available to view
2. New columns have been added to both order types, each line item has this information:
    a. Material
        i. Order Number – hyperlinked to material order detail
        ii. Order Date – date the order was placed, the newest order is sorted first
        iii. Sidemark/Job Name – Name of job the order is associated with
        iv. PO Number – the purchase order number used for order
        v. Bill to – the bill to information used to place the order in this case just the name is referenced

        vi. Order Status – the status of the order – right now we only get 4 messages but there are more coming
    b. Sample
        i. Order Number – hyperlinked to sample order detail
        ii. Order Date – date the order was placed, the newest order is sorted first
        iii. Sidemark/Job Name – Name of job the order is associated with
        iv. Ship to – the shipping information used to place the order in this case just the first and last names are referenced
        v. Order Status – the status of the order – right now we only get 4 messages but there are more coming
    c. Each line item has a hover state that is yellowish in color
    d. Every other row should be colored in a light grey when not being hovered on

Use Case(s)

1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Hover over a line item
5. Select the material orders link below the set of ten line items
6. The material orders list should display

Material or Sample Orders Tabs and Filters



Order Status

Summary | Material Orders (132) | Sample Orders (922)

Click on the order number below for detailed information.

Show All Orders

Displaying 1 - 25 of 132 | 1 | 2 | 3 | 4 | 5 | 6 | Next

Order Number	Order Date	Sidemark/Job Name	PO Number	Bill To	Order Status
1195053	8/31/2006	JOHN TREAT	WEB ORDER#R000097	BENTLEY PRINCE STREET RUGS	Shipped
1171178	7/7/2005	ISLAND CENTER DRIVE	15050801	RE:SOURCE CARPET SERVICES TAMP	Shipped
1171106	7/5/2005	BANK OF ST PETER	15050201	RE:SOURCE CARPET SERVICES TAMP	Shipped
1170798	6/29/2005	PALM AVENUE BAPTIST	140481014	RE:SOURCE CARPET SERVICES TAMP	Shipped
1170786	6/29/2005	TAMPA CITY CENTER	15048601	RE:SOURCE CARPET SERVICES TAMP	Shipped
1170363	6/22/2005	TAMPA CITY CENTER	CQR#9560	RE:SOURCE CARPET SERVICES TAMP	Shipped
1170268	6/21/2005	EDGE ARCH	15047101	RE:SOURCE CARPET SERVICES TAMP	Shipped
1169906	6/14/2005	HARRIS DERMATOLOGY	14044106	RE:SOURCE CARPET SERVICES TAMP	Shipped
1169669	6/9/2005	INTERNET AREA LAZYDA	15044901	RE:SOURCE CARPET SERVICES TAMP	Shipped
1169551	6/8/2005	6TH FLOOR URBAN	14068906	RE:SOURCE CARPET SERVICES TAMP	Shipped
1169489	6/7/2005	BAY CLUB	15044501	RE:SOURCE CARPET SERVICES TAMP	Shipped
1169070	5/27/2005	PHMC	15043101	RE:SOURCE CARPET SERVICES TAMP	Shipped
1168984	5/26/2005	MARCENT MACDILL AFB	15040403	RE:SOURCE CARPET SERVICES TAMP	Shipped
1168768	5/24/2005	LEE COUNTY 9 10	15042001	RE:SOURCE CARPET SERVICES TAMP	Shipped
1168054	5/11/2005	ST.JOHNS INSURANCE	13036503	RE:SOURCE CARPET SERVICES TAMP	Shipped
1167761	5/5/2005	SUITE125@CAPITAL	15037402	RE:SOURCE CARPET SERVICES TAMP	Shipped
1167246	4/27/2005	LIFEPATHHOSPICESOR	15037301	RE:SOURCE CARPET SERVICES TAMP	Shipped
1167251	4/27/2005	SUITE 125 @CAPITAL	15037401	RE:SOURCE CARPET SERVICES TAMP	Shipped
1167102	4/25/2005	STANTON GASDICK	15036401	RE:SOURCE CARPET SERVICES TAMP	Shipped
1166847	4/19/2005	SUNTRUST SPRING HILL	15034802	RE:SOURCE CARPET SERVICES TAMP	Shipped
1165968	3/31/2005	CDS	15004807	RE:SOURCE CARPET SERVICES TAMP	Shipped
1165329	3/21/2005	SARASOTA CITY 4TH	15027401	RE:SOURCE CARPET SERVICES TAMP	Shipped
[illegible]	3/21/2005	SARASOTA CITY 10TH	15027901	RE:SOURCE CARPET SERVICES TAMP	Shipped
[illegible]	3/15/2005	SUNTRUST CARILLON	15024801	RE:SOURCE CARPET SERVICES TAMP	Shipped
[illegible]	3/3/2005	PLANNED PARENTHOOD	15020202	RE:SOURCE CARPET SERVICES TAMP	Shipped

Displaying 1 - 25 of 132 | 1 | 2 | 3 | 4 | 5 | 6 | Next

sin

This

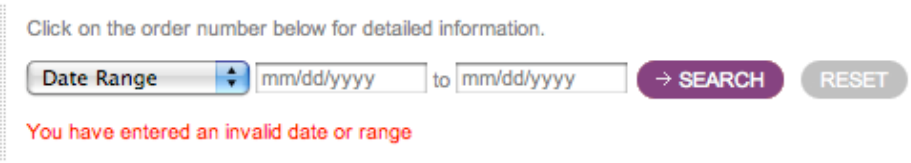
Changes

1. The material order tab or sample order tab gets highlighted depending on which order list you are viewing
2. Each page in the should have a maximum of 25 records, pagination begins after 25
3. The records currently being displayed are noted above the column bar highlighted in bold grey text ie “Displaying 1 – 25 of 132”
4. Next to the records display is the pagination controls, pagination is displayed at the top and bottom of the set of 25 records – details later in the doc on this
5. Each tab has a set of filters to help the user locate information quicly without having to page through results, the filter pulldown is defaulted to “Show All Orders”
    a. Filter Options (Material Tab)
        i. Show All Orders – no additional options available – selecting this will clear out any filter settings and display all records

ii. Date Range – will display 2 new text fields with mm/dd/yyyy defaulted in each text field in addition the search button and rest button will display next to the fields at the same line level – searches the order date column

iii. Customer Name – will display a new text field in addition the search button and rest button will display next to the fields at the same line level – searches the Bill To column
iv. Order Number – will display a new text field in addition the search button and rest button will display next to the fields at the same line level – searches the Order Number column
v. PO Number – will display a new text field in addition the search button and rest button will display next to the fields at the same line level – searches the PO column
vi. Sidemark – will display a new text field in addition the search button and rest button will display next to the fields at the same line level – searches the Sidemark/Job Name column

b. Filter Options (Samples Tab) – Same as material except no PO filtering
c. Changing the filter should only change the view of that area by adding or removing form elements, the page should only refresh when the search button is selected and there are no errors
d. Filter Errors – if the filter encounters any errors the error will be displayed below the form in red text, the error should display without refreshing the whole page



i. Leaving a field blank or leaving it in it's default status like mm/dd/yyyy will cause an error

Use Case #1

1. Log in
2. Select "My Orders" in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the "material orders" tab
5. The material orders list of 1-25 records should display
6. Locate the order filter and select "Date Range"
7. Select search, the user should get an error
8. Enter "1/1/2005" in the first text box and select the search button – there should be an error
9. Enter "1/1/2005" in the first text box and "12/1/2005" in the second text box and select the search button
10. The page should refresh to display only those records that match
    a. Pagination should have changed
    b. If no records are found, then where records should normally be a message should display reflecting that there are no matches
11. Check the date column to make sure all of the records are within the range searched
12. The sample order tab should behave the same way as described above

Use Case #2

1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the “material orders” tab
5. The material orders list of 1-25 records should display
6. Locate the order filter and select “Customer Name”
7. Select search, the user should get an error
8. Enter “Floor” or some other relevant word in the text box and select the search button
9. The page should refresh to display only those records that match
    a. Pagination should have changed
    b. If no records are found, then where records should normally be a message should display reflecting that there are no matches
10. Check the Bill To column to make sure all of the records contain the word searched
11. The sample order tab should behave the same way as described above

Use Case #3

1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the “material orders” tab
5. The material orders list of 1-25 records should display
6. Locate the order filter and select “Order Number”
7. Select search, the user should get an error
8. User enters a full 7 digit order number or partial order number in the text box and select the search button
9. The page should refresh to display only those records that match
    c. Pagination should have changed
    d. If no records are found, then where records should normally be a message should display reflecting that there are no matches
10. Check the Order Number column to make sure all of the records contain the numbers (in sequence) searched
11. The sample order tab should behave the same way as described above

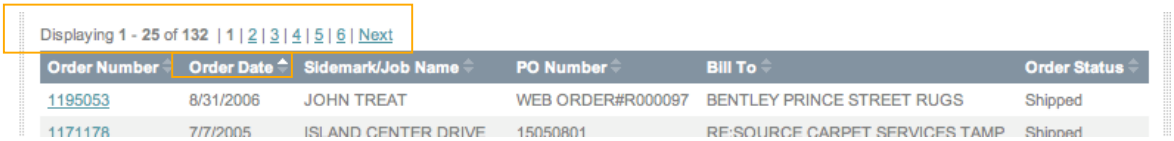
Use Case #4

1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the “material orders” tab
5. The material orders list of 1-25 records should display
6. Locate the order filter and select “Sidemark”
7. Select search, the user should get an error
8. Enter “Floor” or some other relevant word in the text box and select the search button
9. The page should refresh to display only those records that match
    e. Pagination should have changed
    f. If no records are found, then where records should normally be a message should display reflecting that there are no matches
10. Check the Sidemark/Job Name column to make sure all of the records contain the word searched
11. The sample order tab should behave the same way as described above

Use Case #5

1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the “material orders” tab
5. The material orders list of 1-25 records should display
6. Locate the order filter and select “Order Number”
7. Select search, the user should get an error
8. User enters a full PO number or partial order number in the text box and select the search button
9. The page should refresh to display only those records that match
    g. Pagination should have changed
    h. If no records are found, then where records should normally be a message should display reflecting that there are no matches
10. Check the PO Number column to make sure all of the records contain the numbers (in sequence) searched

Pagination and Sorting



Changes

1. Pagination is displayed at the top and bottom of the order line items
2. The first page will have a “Next” link if there is more than 1 page of results to view
    a. Selecting the next link will advance the user up 1 page
3. When the user selects another page besides 1 then a “Previous” link will appear
    a. Selecting the previous link will advance the user back 1 page
4. Pagination displays 10 pages by default (if there are enough records), If there are more than 10 pages of results the user can get to them by selecting page 10 then select the next link will show not only the links for pages 1-10, but pages 11-N up to 20 pages
5. Each column is sortable only under the material and sample order tabs
6. To the right of each column head is a graphic that has an up and down arrow
    a. The sorted column will have an arrow in white the rest will have dimmed arrows
    b. Each column may be sorted ascending and descending
    c. The default sort is by newest orders first (date)
7. Sorting works on all records it also works when filtering is used
8. Sort status is lost if the user traverses to another tab and back again

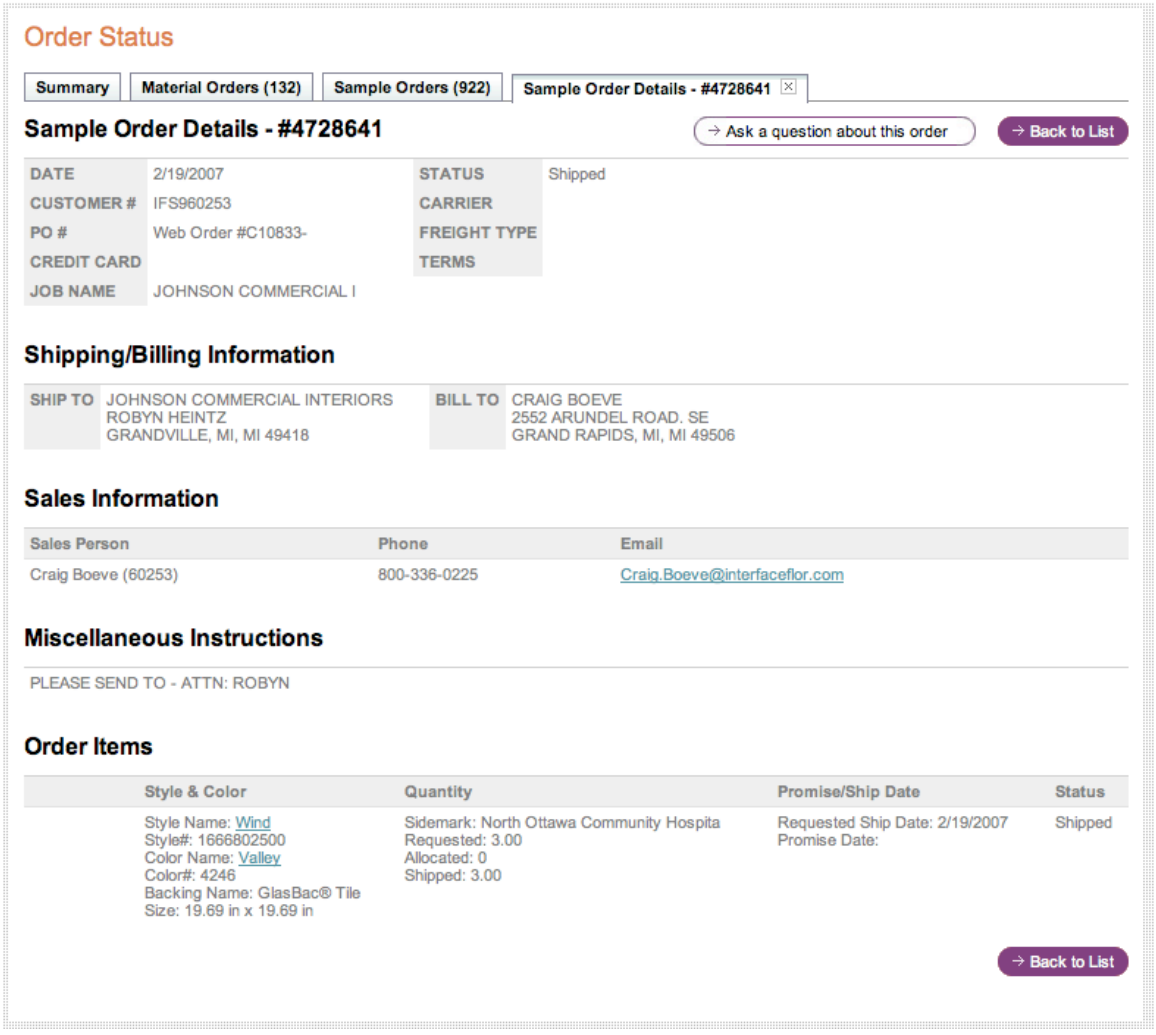
Use Case #1

1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the “material orders” tab
5. The material orders list of 1-25 records should display
6. Select the page 3 link
7. Page 3 should be highlighted in the pagination area and record numbers 51-75 should be displayed
8. Next select the “next” link - Page 4 should be highlighted in the pagination area and record numbers 76-100 should be displayed

Use Case #2

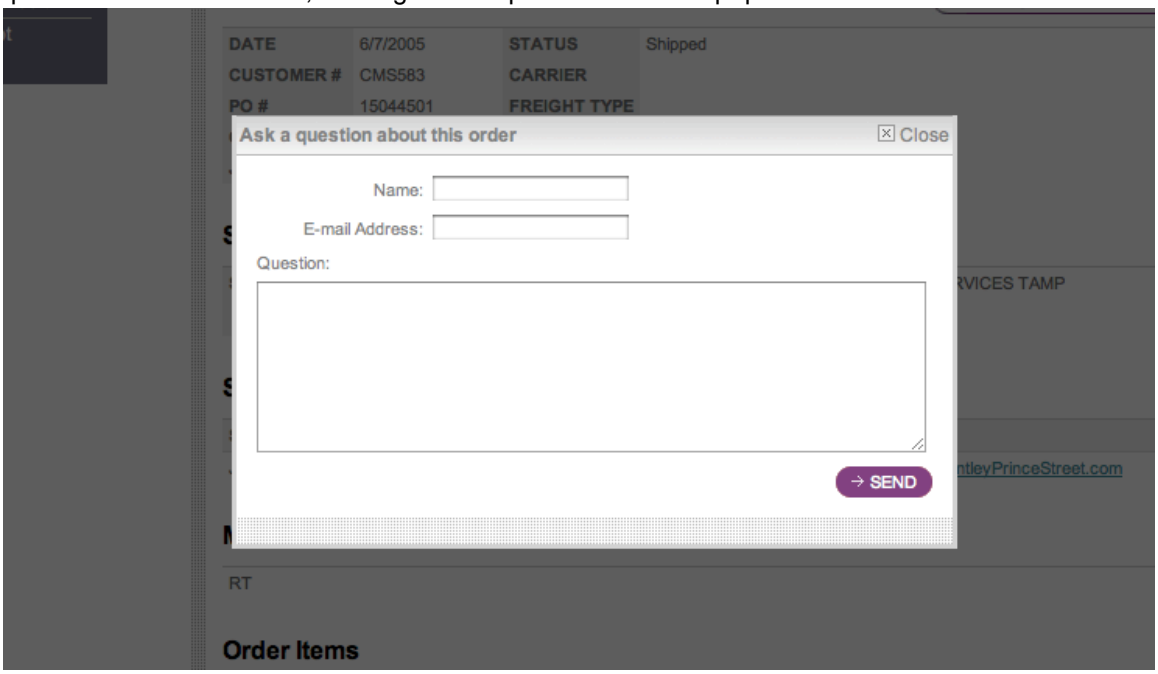
1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the “material orders” tab
5. The material orders list of 1-25 records should display
6. Select the “Sidemark/Job Name” column header
7. The records should resort to display job names that start with numbers first and then descending from A to Z
8. The arrow should be highlighted down in the column head
9. Try this on all columns
    a. Columns that use words, records are sorted 0-9 then A-Z when selected the first time then when selected again records are sorted Z-A then 9-0
    b. Order number is sorted by lowest number to highest when selected and highest to lowest when selected again
    c. Date is sorted newest to oldest then when selected again it is sorted oldest to newest

Order Detail Page



Changes

1. Added a detail order tab after an order number has been selected from one of the other tabs
    a. Tab has definition of whether it is a sample or material order as well as the corresponding order number
    b. Only one new order detail tab will be added to the UI – the tab can either be closed or if another order detail link is selected that order will take the place of the one currently being displayed in the order detail page
2. Page displays all of the order information including status
3. At the line item level the page will display:
    a. Tile image (not shown due to VPN) – hyperlinked to that color's product detail page
    b. Style and color info with hyperlinks back to a style search when style name is selected and to the ordered color product detail page when the color name is selected
    c. Sample line items will have no monetary purchase information displayed, however there are costs associated with samples and these should be tracked on the back-end but not evident to the end-user
4. Sales Information should display the AE's name, sales number, phone number, and email address
5. There will be a button at the top and bottom of the page that allows the user to ask a question about their order, clicking this will produce a modal pop-over box.



    a. The box will have user driven and hidden fields, all fields are required to submit, if any fields are left blank the fields will throw an error
    b. The user may enter their name, email address, and question/comments, these fields except for question/comments should be pre-populated from the user's profile but changeable
    c. Hidden fields include:
        i. Email subject that includes the order number
        ii. mailto address
6. The user may close out of the pop-up by clicking the close button in the right corner of the window

7. Material Orders will have an additional email button like the one described above, it will be a button to “ask for a shipping improvement”
    a. The link will be displayed with each product line item under the Promise/Ship Date column
    b. Selecting the link will initiate the email pop-over
    c. User fields will include:
        i. Name – text field pre-populated with info from the user’s profile
        ii. Email address – text field pre-populated with info from the user’s profile
        iii. Current Ship date – not editable – display only
        iv. Date change request – text field with a calendar/date chooser pop-up
        v. Comments – text area
        vi. All fields are required
    d. Hidden Fields
        i. Email subject
        ii. The product line item the request is referencing
        iii. mailto address
8. On successful submit the email should be sent to the mailto address as well as the customer’s email that they have provided, the pop-over page should refresh with a “thank you” page
9. The back to list button is displayed at the top and bottom of the page, selecting the button will take the user back to the tab the order is associated with, so if the 4th tab is labeled material orders and the user selects “back to List” then they will be taken to the material orders tab

Use Case #1

1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the “sample orders” tab
5. The sample orders list of 1-25 records should display
6. Select an order from this page by selecting an order number
7. Select the Ask a Question button
8. Fill out and submit form
9. Close out of pop-over
10. Go to the bottom of the page and locate the color link in the line –item, select the link and view the product detail page
11. Go back to the order detail tab and select the X graphic in the order detail tab to close out the tab

Use Case #2

1. Log in
2. Select “My Orders” in the secondary navigation in the header
3. Page displays summary information for the most recent material orders and sample orders
4. Select the “sample orders” tab
5. The sample orders list of 1-25 records should display
6. Change the filter to “Sidemark”
7. Type in “jo” and select the search button
8. Go to another page besides page 1
9. Select an order number on the new page
10. Go to the home page
11. Go back to the “My Orders” section by selecting the My Orders link in the header
12. Select the order detail page
13. Select the back to list button – the filter and page settings should be as it was set prior to moving around the site